



VANCOUVER | VICTORIA

JOB DESCRIPTION

Position Title:	ICE RINK COORDINATOR		
Program Title:	Robson Square Community Activation Program	Type:	Part-time, limited term contract
Reports To:	Pace Group Communications Inc.	Term length:	Immediate – March, 2010

Pace Group Communications Inc.

The Pace Group and its principals have provided public and private sector clients with a comprehensive range of communications services for more than 20 years. From media relations and issues management, to conferences and special events, the Pace Group has a well earned reputation as one of British Columbia's leading communications and special events firms.

Program: Robson Square Community Activation

Robson Square will be the Province of B.C.'s showcase during the Vancouver 2010 Olympic and Paralympic Winter Games. Performances, activities and interactive displays that feature the best of B.C.'s talent are just some of the things to come to Robson Square. The much loved community ice rink will be re-opening as the GE Plaza in the late Fall.

As the revitalization of Robson Square nears completion, we are looking forward to bringing the community back into this great facility. It will become the "place to be," leading up to and during the Olympic period, a home for both locals and visitors.

Robson Square will be hosting community groups who wish to offer a variety of public classes, from fitness and dance to sport and other activities, as well as regular daytime and evening entertainment throughout the fall and winter months.

Position Description

We require friendly, mature, self-motivated, customer service oriented individuals with excellent hospitality skills, and experience in working with a community center and/or community ice rink.

The successful candidate will be report to the Ice Rink Manager. This is a hands-on role – actively assisting in day to day operations, interacting with and assisting skaters, and ensuring a safe and happy skating environment for visitors.

It is a full time, limited term contract position available immediately. Weekends and evenings will be a necessary part of the work schedule.

Requirements:

- Competent ice skater
- Familiarity with ice skating equipment
- Current First Aid qualifications (Standard First Aid, Occupational First aid or higher)

- Excellent hospitality skills
- Additional language abilities will be an asset

- If you are interested in this opportunity, apply online as soon as possible and include a cover letter and resume – outlining your experience and qualifications.

Closing date:	Wednesday, October 16th, 2009
Interested applicants should submit their resume in confidence to Hilary Wooller at hwooller@pacegroup.com or by fax at 604-689-1808.	